



# MEETING MINUTES

Committee Meeting – Boy Scout Troop 883  
December 20, 2016



## What is Scouting all about?

<p style="text-align: center;"><b>BSA Mission</b></p> <p>The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.</p>	<p style="text-align: center;"><b>BSA Vision</b></p> <p>The Boy Scouts of America will prepare every eligible youth in America to become a responsible, participating citizen and leader who is guided by the Scout Oath and Law.</p>
<p style="text-align: center;"><b>Scout Oath</b></p> <p>On my honor, I will do my best to do my duty to God and my country and to obey the Scout Law; to help other people at all times; to keep myself physically strong, mentally awake, and morally straight.</p>	<p style="text-align: center;"><b>Scout Law</b></p> <p>A Scout is trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean, and reverent.</p>

**Committee Members Present:** Walt Crognale (COR), Marc Fischer (CC), Ed McCauley, Jennifer Metz-Walsch, Ellen Savedge

**Committee Members Absent:** Allen Ashby, Trish Barrow, Bob Downing, Wendy Fischer, Chris Jermann, Cindy Knies, Jim Lanier, and Rachel Morey

**Guests:** Barb Jermann, Michelle Wolfe

### 1) Call to Order/Roll Call

2) **Approval of Prior Minutes** - The committee voted unanimously to approve the minutes of the prior Troop committee meeting in November 2016.

### 3) Committee Chair Report

#### a) Projects

##### i) Scout Sunday (Kristin)

(1) Date TBD (tentatively 2/12 – waiting on confirmation from Fr. Neville)

#### b) Adult Positions Needing to be Filled

##### i) Fundraising Chair (overall) – (OPEN)

(1) Fundraising Sub-Chairs (individual fundraisers)

(a) Easter Candy Fundraiser Chair (Easter is April 16) - (OPEN)

##### (i) Show and Sell Sub-Chair (Jennifer Metz – need helpers) (OPEN)

1. We want to focus on expanding our reach to churches, senior centers, BINGO events, Cub Scout events (Pack meetings/Pinewood Derbies) – instead of selling at local businesses
  - a. Pack 883's Pinewood Derby is March 25

- ii) **Marketing Chair – (OPEN)**
  - (1) Run advertising and marketing function for fundraisers and for the Troop in general
  - (2) Encourage adults and Scouts to use social media to spread the word
- iii) **Community Card Helpers – (OPEN)**
  - (1) Help Ellie connect with – and sign up – local businesses to participate in our Community Card fundraiser.
- iv) **Scout Banquet Coordinator – (OPEN)**
  - (1) Coordinate Scout Banquet (like Blue & Gold Banquet) in February as our Court of Honor
- v) **National Outdoor Award Tracker – (OPEN)**
  - (1) Track each Scout's performance toward the National Outdoor Award and encourage Scouts to earn award segments

#### 4) Treasurer Report (Michelle)

##### a) Bank Balances

- i) **Checking account balance:** \$18,168.99
  - (1) **Committed to Scout accounts:** \$2,252.28
  - (2) **Committed to High Adventure (The Summit):** \$6,620.53
  - (3) **Committed to Martin's Cards:** \$4,417.50
  - (4) **Summer Camp Deposit:** \$100.00
  - (5) **Available funds:** \$4,978.68

#### 5) Fundraising (Coordinator - \_\_\_\_\_)

##### a) Completed Fundraisers

##### b) Scheduled Future Fundraising Events

- i) **Boy Scout Breakfast (Barb)**
  - (1) The Troop Committee voted to purchase and donate to SJCC a new wooden high chair and a plastic booster seat at each of the next four (4) pancake breakfasts. Barb will purchase them at Restaurant Depot while shopping for the pancake breakfasts. Each will be marked with a donation sticker from Troop 883.
  - (2) Future events: January 29 and March 26
    - (a) Need marketing coordinator to help increase attendance?
      - (i) Send home reminder fliers with religious education students
      - (ii) Ad sales for placemats
- ii) **Community Card Sale (Ellie)**
  - (1) Making good progress getting vendors signed up
  - (2) Ellie could use help tracking down additional vendors
  - (3) Marc to send out Survey Monkey re: sales interest
- iii) **Pelican Cases (Mark)**
  - (1) Mark Harris is trying to get more Pelican cases
- iv) **Snow Removal (Walt)**
- v) **Easter Candy Sales**
  - (1) We will be working with Log Cabin Candy this year (instead of Naron)
  - (2) Still looking for a coordinator to run our Easter Candy sale – and helpers to coordinate "Show and Sell" events with Jennifer Metz-Walsch
  - (3) Marc to send out Survey Monkey re: sales interest

**c) Potential Future Fundraising Events**

- i) Corn Hole Tournament
- ii) Wreath/Greenery/Poinsettia Sale
- iii) Ravens Game Event
- iv) Panera Dough for Funds
- v) Fun Run in Sykesville
- vi) Camp Cards
- vii) Leaf Raking

**6) Advancement (Coordinators – Allen, Bob, and Cindy)**

**a) Court of Honor**

- i) The next Court of Honor will be in February 2017.

**b) Advancement Items**

- ii) Proud Parent pin alternatives

**c) Life to Eagle Progress**

- i) Ian Baum
  - (1) Will hold his COH in Spring 2017 at his house
  - (2) Need to update Eagle Scout plaque (Cindy)
- ii) Matthew Lanier
  - (1) COH scheduled for January 30
  - (2) Need to update Eagle Scout plaque (Cindy)
- iii) Bob, would you please present a short status update of Eagle Scout candidates at each Committee meeting?
  - (a) **John Wolfe** – Project idea generated. Working to get initial project approval.
  - (b) **Dillon Kalmbach** – Project in progress.
  - (c) **Nate Jermann** – Project complete. Pending paperwork and BOR
  - (d) **Tyler Metz** – Project idea generated.
- iv) Starting now, we have three Eagle Scout Service Project Coaches: Bob Downing, Glenn Gross, and David Benedict. As of today, the Scouts “in the queue” are assigned as follows:

Eagle Scout Service Project Coach:	David Benedict	Glenn Gross	Bob Downing
Email:	sailem@verizon.net	asgross@verizon.net	pegnbob2@comcast.net
Mobile Phone:	410.215.2961	856.313.5531	410.236.1888
Scouts	John W.	Dillon K.	Ian B.
	Michael L.	Myron T.	Eric A.
	Chris S.	Alex S.	Nate J.
			Tyler M.
			Matt L.

**7) Troop Service Projects (Coordinator – Tim)**

**a) The PLC decided to complete these five service projects for this year**

- i) **Completed**
  - (1) Scouting for Food (Jim Lanier) – completed
  - (2) Sunday Donuts at St. Joseph’s – completed
  - (3) Bike donations – completed
  - (4) Adopt a Road (Trish) – completed

## ii) In Progress

- (1) SJCC (Walt)
  - (a) Walt to maintain contact with the church about needs.
- (2) Flag retirement (Cindy)
  - (a) Will need to be rescheduled – was not listed in Bulletin as expected
  - (b) Collect flags in the Cassidy Center after Masses
  - (c) Cindy is working to see if a local funeral home would be willing to respectfully destroy the flags in their crematorium (environmental issues associated with burning petroleum-based flags).
  - (d) Advertisements in the community to collect flags?
  - (e) Invite community (including VFW posts and parishioners) to COH for flag retirement?
    - (i) Include veterans in flag retirement?
- (3) Donut Sundays (Leslie and Ed)
  - (a) Next scheduled for January 8

## b) Tracking Service Hours (Ellen)

- i) Ellen will track service hours
  - (1) For BSA Advancement (in Troopmaster)
  - (2) For Service Learning (forms)
  - (3) Tracking on-line with BSA (Journey to Excellence)
- ii) Need to communicate the process to Scouts
- iii) Need to determine paperwork process

## 8) Training Report (Ellen)

### a) Upcoming training

#### i) Scoutmaster Specific Training

- (1) 2017: January 21 and February 26
  - (a) <http://www.baltimorebsa.org/programs/specific-saturday-trainings/57465>

#### ii) Trainer's EDGE® Development Conference

- (1) February 4, 2017
  - (a) <http://www.baltimorebsa.org/programs/trainers-edge/39862>

#### iii) University of Scouting

- (1) March 11, 2017 – Carroll Community College
  - (a) <http://www.baltimorebsa.org/programs/university-of-scouting/39855>

#### iv) Wood Badge

- (1) Spring 2017 - <http://www.baltimorebsa.org/programs/wood-badge/n6-220-17-1/63830>

### b) Update on training tracking

- i) Encourage youth and adult leaders to continue training (beyond the basic position-specific training)
- ii) New registrations in progress
  - (1) Mark Harris – registering as MC
    - (a) Processed
  - (2) Glenn Gross – registering as MC
    - (a) Waiting on paperwork
- iii) BSA training requirements for leaders
  - (1) Mike Sharpe – registered for 2017 as MC – will change over to SA when he completes IOLS training
  - (2) Les Simon – unable to re-charter – did not complete BSA Youth Protection or BSA training requirements

- iv) Shield the Vulnerable compliance
  - (1) 100% compliant for all registered adult leaders
- v) Worthy of the Call compliance
  - (1) Compliant through December 31, 2016

#### 9) Scoutmaster's Report (Melissa)

- a) Melissa was unable to attend the meeting

#### b) Upcoming Outings

- i) January 20-22 – Cold Weather Wilderness Survival
- ii) February 24-26 – Skiing
- iii) March 17-19 - \_\_\_\_\_
- iv) April 7-9 - \_\_\_\_\_
- v) May 5-7 – Spring Camporee
- vi) June 9-11 - \_\_\_\_\_
- vii) July 30 – July 6 – Summer Camp

#### c) Quartermaster

#### 10) High Adventure Outings

##### a) Florida Sea Base (Lee Miller)

- i) Coral Reef Sailing (Crew: CRT081517C) – August 15-21, 2017
  - (1) Financials
    - (a) \$800 deposit already sent (\$100 per person)
    - (b) "Half" deposit (\$6,050) sent October 1 (\$756.25 per person)
    - (c) Remainder (\$6,850) due 90 days before trek (\$856.25 per person)
    - (d) Airfare and ground transportation is extra

##### b) The Summit (Jen Metz-Walsch)

- i) June 25 – July 1, 2017
- ii) Registered 14 Scouts and 3 adults

##### c) National Scout Jamboree

- i) July 19 – 28, 2017
- ii) Alex Savedge is attending

#### 11) Deferred or "Tabled" Items

##### a) Philmont Purchases

- i) Jen (and the other QMs) will install a hasp and lock on the metal cabinet in the shed. Anything of value will be placed in this locked cabinet to make sure the items do not "disappear."
  - (1) Are we missing any "pocket rocket" stoves?
- ii) Lynn will maintain possession of the items until the cabinet is able to be locked.
- iii) **Action:** need to confirm purchase of items and that the cabinet is secured.



## **b) Tents**

- i) For now, we will defer tent replacement options – driven by the BSA policy limiting the ages of Scouts who can be in the same tent
- ii) We will have to address tents in the spring of 2017 depending upon the number of Scouts who join the Troop

## **12) For Further Discussion**

- a) Venture Crew?
- b) Any Process Manual updates?
- c) SPL “term limits?”
- d) Parental involvement – what constitutes “involved?” Point system?

## **13) Action Items**

### **a) Trailer Sale**

- i) Sold open trailer for \$875 – in the process of transferring title and returning tags
- ii) Mark Harris is coordinating the sale – Walt is coordinating Fr. Neville’s signature on the title

### **b) Troop Fee**

- i) At the prior meeting, the Troop Committee discussed at length the issue of annual Troop fees
  - (1) The Troop-level “Cost of Scouting” is approximately \$375 per Scout per year – see the FY 2017 budget for more details.
    - (a) There are opportunities for Scouts to fundraise, but only a handful of Scouts regularly participate in Troop-level fundraising programs. As a result, a small number of Scouts and families shoulder the responsibility to fundraise to support the Troop program.
    - (b) Some families would prefer not to fundraise. Instead, they would prefer to write a single check and not be “bothered with” fundraising.
  - (2) The Troop Committee voted during the Committee Meeting to:
    - (a) Set the Troop recharter fee at \$100 per Scout – due on November 1, 2016
    - (b) Above and beyond the Troop recharter fee, Scouts are expected to contribute \$20 per month toward the “Cost of Scouting” – starting January 1, 2017.
      - (i) The treasurer will deduct \$60 from each Scout account at the end of March, June, September, and December.
      - (ii) Families who elect not to fundraise will not be required to do so. They will simply pay the \$20 per month fee.
      - (iii) To support this change, we are going to look at fundraising a little differently going forward:
        - 1. We are adding additional fundraisers to make it easier for Scouts to earn money to seed their Scout Accounts.
        - 2. In almost every case, we will no longer have “Troop fundraisers.” The vast majority of fundraising events will now be designed to go directly to Scout Accounts. The more the Scout works, the more he can offset the cost of Scouting – including outings and high adventure programs.
        - 3. There will be more than enough fundraising opportunities for the Scout to pay for the entire cost of Scouting (including outings and summer camp) over the course of each year.

**c) Upcoming Outing Costs**

- i) Several different fees will be due in May 2017, including:
  - (1) Florida Sea Base (remainder of payment)
  - (2) The Bechtel Summit (remainder of payment)
  - (3) Summer camp (approximately \$300 per Scout)

**d) Treasurer**

- i) Brian Wolf will transition into the treasurer position on January 1, 2017.
- ii) The committee voted to purchase QuickBooks online at a monthly cost of approximately \$21.56/month. Michelle will purchase the license and coordinate read only access for the Troop "Key 3."
- iii) SJCC approved our use of a deposit-only debit card
- iv) The committee voted to move the bank account from BOA to PNC. The church supports this move. We will need to coordinate signature cards: Fr. Neville, COR, CC, and Treasurer
  - (1) Signature cards at bank – attempting to transition during the week of 12/26
- v) Walt will check with SJCC to determine if we can use online payment (the bank sends the check to the recipient)
- vi) The Committee discussed opening a PayPal account. We will discuss further at the next meeting.
- vii) The following Scouts who have a Scout Account balance have either "aged out" or elected not to recharter for 2017. Letter sent on 12/22 to each Scout asking for distribution instructions in accordance with the Troop policy:
  - (1) Baum - \$33.89
  - (2) Dragunas - \$10.43
  - (3) Dunker - \$118.04
  - (4) Perdue - \$146.71

**e) Parent Expectations**

- i) For discussion – point system?

The next Troop Committee meeting will be Monday, January 23 at 7:00 PM in Room 9.



**Boy Scout Troop 883**  
**Balance Sheet**  
As of December 19, 2016

**ASSETS**

Current Assets

Checking/Savings

Bank of America - Checking 18,168.99

Total Checking/Savings 18,168.99

Total Current Assets 18,168.99

Other Assets

Deferred Outing Expense 100.00

Total Other Assets 100.00

**TOTAL ASSETS 18,268.99**

**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Accounts Payable 4,417.50

Total Accounts Payable 4,417.50

Other Current Liabilities

Due to Boy Scouts

Due to Adults 98.87

Due to Scout - 01012005 -93.41

Due to Scout - 03092000 613.81

Due to Scout - 03112003 493.97

Due to Scout - 03132000 -75.70

Due to Scout - 03202002 83.78

Due to Scout - 03232002 -33.66

Due to Scout - 03282001 -42.00

Due to Scout - 04112000 -130.30

Due to Scout - 04242001 -187.92

Due to Scout - 04252004 -86.21

Due to Scout - 05032004 746.88

Due to Scout - 05112000 4.82

Due to Scout - 05202005 75.66

Due to Scout - 06032005 -154.85

Due to Scout - 06072011 -442.56

Due to Scout - 06262003 107.80

Due to Scout - 07012003 -133.87

Due to Scout - 07031998 63.32

Due to Scout - 07032002 185.65

Due to Scout - 07102002 276.64

Due to Scout - 07182000 38.18

# Boy Scout Troop 883

## Balance Sheet

As of December 19, 2016

Due to Scout - 08162002	-102.90
Due to Scout - 08172004	30.84
Due to Scout - 08282001	-144.92
Due to Scout - 09032003	-122.55
Due to Scout - 09172000	10.43
Due to Scout - 09232001	132.55
Due to Scout - 09251998	33.89
Due to Scout - 10212002	119.04
Due to Scout - 11132001	77.42
Due to Scout - 11232004	146.71
Due to Scout - 11271999	125.68
Due to Scout - 11282004	75.83
Due to Scout - 12021999	-278.58
Due to Scout - 12071993	212.72
Due to Scout - 12242000	424.02
Due to Scout - 12282001	103.20
<b>Total Due to Boy Scouts</b>	<b><u>2,252.28</u></b>
Due to High Adventure	<u>6,620.53</u>
<b>Total Other Current Liabilities</b>	<b><u>8,872.81</u></b>
<b>Total Current Liabilities</b>	<b><u>13,290.31</u></b>
<b>Total Liabilities</b>	<b>13,290.31</b>
<b>Equity</b>	
Opening Balance Equity	3,651.48
Unrestricted Net Assets	-1,407.96
Net Income	<u>2,735.16</u>
<b>Total Equity</b>	<b><u>4,978.68</u></b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>18,268.99</u></b>

**Boy Scout Troop 883**  
**Profit & Loss**  
 September 1 through December 19, 2016

	<u>Sep 1 - Dec 19, 16</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Annual Dues	2,706.50
Donations	997.50
<b>Fundraisers</b>	
Fundraiser - Pancake Breakfast	1,065.00
Fundraiser - Patches	8.00
Fundraiser - Pelican Cases	40.00
Fundraising Expense	-546.49
<b>Total Fundraisers</b>	<u>566.51</u>
<b>Martin's Gift Cards</b>	
Gift Cards - Income	10.00
Gift Cards - Martin's	-12,825.00
Gift Cards - Scout Accounts	-675.00
Gift Cards - Troop	13,500.00
<b>Total Martin's Gift Cards</b>	<u>10.00</u>
<b>Outings</b>	
Outings - November	351.38
Outings - October	93.85
Outings - September	473.80
Outings Expense	-694.22
Travel Expense	-224.78
<b>Total Outings</b>	<u>0.03</u>
<b>Rechartering</b>	
Boys' Life Subscription	192.00
Recharter Fees (Adult) Income	28.00
Recharter Fees (Youth) Income	1,036.00
<b>Total Rechartering</b>	<u>1,256.00</u>
<b>Total Income</b>	<u>5,536.54</u>
<b>Gross Profit</b>	5,536.54
<b>Expense</b>	
Automobile Expense	20.00
<b>Awards</b>	
Awards - Court of Honor	142.68
Awards - Scout Shop	250.00
<b>Total Awards</b>	<u>392.68</u>
Bank Service Charges	9.00
Capital Costs	86.07
Dues & Memberships	45.00
Insurance Expense	40.00
Office Supplies	8.94
Postage & Delivery	94.49
Recharter Fees (Adult)	728.00
Recharter Fees (Youth)	1,228.00
Repairs and Maintenance	44.17
Scout Supplies	105.03
<b>Total Expense</b>	<u>2,801.38</u>
<b>Net Ordinary Income</b>	<u>2,735.16</u>
<b>Net Income</b>	<u><u>2,735.16</u></u>